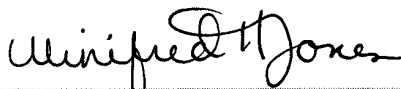


Appendix B

Commonwealth of Virginia Database Index Reporting Form

1. Public Body Name & Numeric Code: Virginia Department of Agriculture and Consumer Services (301)	4. Point of Contact: Winifred Jones
2. Database Title: Office Of Pesticide Services Electronic Document Imaging System	5. Phone Number: 371-2927
3. Database Acronym: OPS_EDC_DOCS	6. Signature & Date:  05/25/2001

7. Database Description and Contents:

(Provide a brief narrative summary of the purpose for which the database is maintained in support of the business of state government and a description of the general contents of the database. Indicate known restrictions to public access.)

The OPS_EDC_DOCS system is an electronic document imaging system. Its' function is to improve client services through better management of the vast amounts of supporting paper documentation for Pesticide Businesses, Pesticide Applicators and Pesticide Applicator Training. Supporting documentation is imaged, stored and retrieved from electronic media

Note: *Specific information relating to data fields, record/table layouts, and known restrictions to public access is maintained by the public body. Please contact the point of contact noted in Item 4 for further details.*

8. Date of Last Update: On-going

9. Frequency of Update: ☒ Daily, ☐ Weekly, ☐ Monthly,
Other:

10. Formats Available and Schedule of Fees: *(Provide a description of each format in which the database is made available, and the cost, if any, of each format.)*

a. <u>Format</u> ASCII - Delimited text files on magnetic media.	b. <u>Cost</u> Time and materials required
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Send completed form to The Library of Virginia, 800 East Broad Street, Richmond, Virginia 23219-8000 (Attn: Mary Clark). (January 2000).